



**IMPLEMENTATION OF SUPPLY CHAIN MANGEMENT  
POLICY REPORT  
FIRST QUARTER  
01 JULY 2020 – 30 SEPTEMBER 2020**

*Shw* *T.J*

## **Executive Summary**

### **Introduction**

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Ba-Phalaborwa Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report on the implementation of the Supply Chain Management Policy to the Mayor in a bid to give effect to his oversight role.

### **Policy**

The Supply Chain Management Policy was reviewed and adopted by Council in May of 2020 to fully comply with the SCM Regulations communicated under National Treasury general. The Supply Chain Management Policy will be reviewed annually to ensure alignment with legislations.

### **Systems**

#### **Central Supplier Database**

The municipality is currently operating on the centralised supplier database for the goods and services that are procured within the institutions.

The request for quotations for goods and services are advertised on the municipal website for a minimum of seven days so that all the service providers who are interested may bid.

Ba-Phalaborwa Municipality is continually encourages new prospective service providers to register on the CSD in order to comply with paragraph 14 (1) (ii) of the Supply Chain Management Regulations, which requires the accounting officer to invite prospective providers of goods and services to apply for evaluation and listing as accredited prospective providers irrespective where the bidder comes from.

#### **FINANCIAL MANAGEMENT SYSTEM**

The municipality is using Sebat System (EMS) as the Financial Management System within the institution.

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**TENDERS ADVERTISED DURING THE FIRST QUARTER ENDED 30 SEPTEMBER 2020**

TENDER NUMBER	DESCRIPTION	COMPULSORY BRIEFING SESSION			CLOSING DATE AND TIME
		DATE	VENUE	COST	
01/20/21	Provision for Security guarding services and Alarm System for a period of three years	16/07/2020 @10H00	Activity Hall	Free on E-Tender and municipal website	12/08/2020 @ 10H00
02/20/21	Panel of consultants town planers for a period of three years	10/09/2020 @10H00	Activity Hall	Free on E-Tender and municipal website	06/10/2020 @ 10H00

- The municipality advertised two tenders during the first quarter ended 30 September 2020.

**TENDER EVALUATED DURING THE FIRST QUARTER ENDED 30 SEPTEMBER 2020**

TENDER NUMBER	DESCRIPTION
01/20/21	Provision for Security guarding services and Alarm System for a period of three years

- The municipality evaluated one tender during the first quarter ended 30 September 2020.

**TENDERS ADJUDICATED DURING THE FIRST QUARTER ENDED 30 SEPTEMBER 2020**

- The municipality did not adjudicate any tender during the first quarter ended 30 September 2020.

**TENDERS AWARDED DURING THE FIRST QUARTER ENDED 30 SEPTEMBER 2020**

- The municipality did not award any tender during the first quarter ended 30 September 2020.

**NUMBER OF SMMES SUPPORTED AND DEVIATIONS DURING THE FIRST QUARTER ENDED 30 SEPTEMBER 2020**

<b>Period</b>	<b>No. of SMMES Supported</b>	<b>Order Deviations</b>
July 2020	20	0
August 2020	43	1
September 2020	41	0

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Ba-Phalaborwa Municipality Supply Chain Management Policy for the period: 01 July 2020 to 30 September 2020

*MI Moakamela*.....  
MI Moakamela  
Municipal Manager

09/10/2020

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